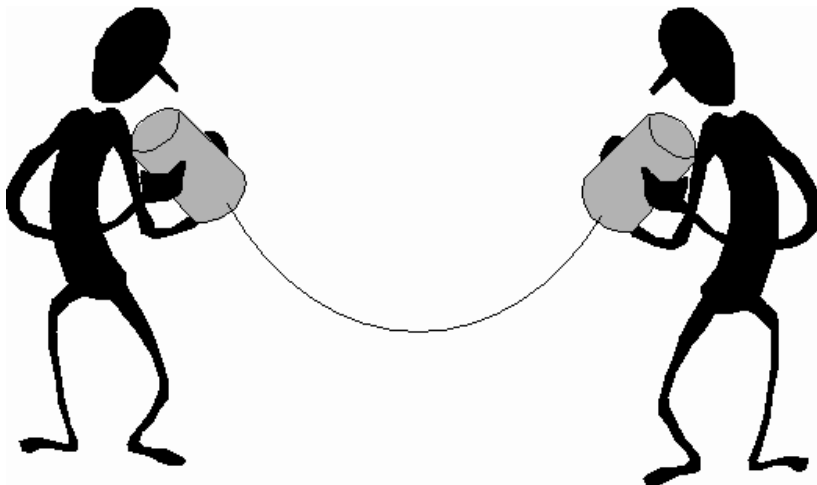


# Every daily report should be detailed, personalized, and accurate.

**Good communication shows that you CARE.**



- Daily reports are intended to tell the story of a child's doodle day: details about meals, caregiving routines, activities and interests are required.
- "Had fun with her friends today!" does not adequately reflect a child's experience. Parents need details.
- Parents trust you to provide accurate, personal messages. Every doodle day is unique!
- No blank spaces, please. If an item is inapplicable (for example, no medication was given) mark the space N/A.
- Need suggestions for completing your doodle daily reports? Ask your center director for tips!



OCFS Regulation 418-1.15 (15) Parents must be given the opportunity to discuss issues related to their children and the care of their children with an appropriate staff member or members

MSA High Quality Indicator 6.1a Families feel respected and welcomed by administrators and staff.



**Children's Centers**

**Another Doodle Difference. Excellence is in the details!**